

**Chatham University**  
**Head Women's Ice Hockey Coach**

Now fully coed, Chatham University in Pittsburgh, PA, has over 2,100 undergraduate and graduate students in the School of Health Sciences; the Falk School of Sustainability; and the School of Arts, Science and Business. Chatham seeks to attract academically and culturally diverse faculty and staff, especially those who can contribute to the growing diversity and excellence of the community while building upon Chatham's commitment to prepare our students for success in a multicultural and global world.

To help support the work of the University, we have an immediate opening for a Head Women's Ice Hockey Coach. The Head Women's Ice Hockey Coach reports to the Athletics Director.

This position is responsible for the overall development and maintenance of the Chatham University Women's Ice Hockey program. Incumbent works collaboratively within the University to plan, organize, implement and follow up on an extensive on-going recruiting effort through written, verbal and personal contact with student-athletes and their families. Oversee compliance with NCAA and ECHC rules and regulations. Ensure adherence to rules, regulations and policies of all governing bodies (Chatham University and NCAA). Work in coordination with the Director of Athletics, other coaches and staff to support and achieve overall goals established by the athletics department. Support University endeavors through attendance at University-wide events and the delivery of collaborative initiatives, programmatic support, advice, and guidance and perform other duties that may be assigned by the Athletics Director.

**Duties and Responsibilities:**

- Develop and maintain a competitive program while overseeing compliance with NCAA rules and regulations.
- Coordinate athletic planning, program development and assessment that focus on student-athletes' performances, personal and leadership development:
  1. Strategically plan and execute scheduling as well as travel arrangements of conference and non-conference games and tournaments to advance the ice hockey program and maximize use of financial resources while maintaining an awareness of time demands on student-athletes.
  2. Prepare student-athletes for competition through thorough analysis and breakdown of scheduled conference and non-conference opponents.
  3. Develop, recommend and implement specific training/conditioning programs and skills development programs.
  4. Recommend and enforce discipline of student-athletes for infractions of rules, regulations and misconduct.
  5. Cultivate alumni and other constituents to further goals of the ice hockey program, athletics department, and Chatham University.
- Oversee budget and resource management for the ice hockey program.
- Work with other students, faculty and staff to support the retention of student-athletes and promote teamwork, set high standards, support the academic, personal and leadership development of its students.

**Qualifications:**

- Bachelor's degree required, Master's degree preferred with a minimum of 2 years of full-time coaching experience at the college level.

Chatham University offers a competitive salary, an excellent benefits package, including tuition remission for qualified personnel, and a generous retirement plan.

Interested candidates should visit [www.chatham.edu/careers](http://www.chatham.edu/careers) and follow the instructions to complete the application process. To ensure full consideration, please submit a cover letter addressing the qualifications of the position, resume, and contact information for three professional references.

**Chatham University is an Equal Opportunity Employer**