

Hockey Assistant Instructor

Hire Reason	Replacement	Supervisor Title:	Manager, Hockey Programs
Division:	Fan Development & Youth Programs	Department	Sports
Grade Level		FLSA	Non-Exempt
Employee Class		Full-Time/Part-Time	Part Time
Recruiter	Matthew Resnick & Rudy Bellanton	Travel Req %:	%
HRBP		Date Created/Revised:	3.29.2017

SUMMARY: *State the primary purpose of this position in a few paragraphs. Note this information will be used to create the job posting.*

The Hockey Assistant Instructor is responsible for supporting the lead instructor and on-site event manager in preparation, execution and breakdown of all hockey related activities

MAIN DUTIES/FUNCTIONS: *In order of importance, list the main duties and functions of this position with the anticipated approximate percentage of time devoted to each such function or duty.*

- Assisting the lead instructor with the execution of clinics, tournaments and other hockey related activities such as off-ice warm ups or classroom instruction
- This position is responsible for the safety of up to 40 kids at any one time and managing their experience in our programs
- Must represent the MSG/New York Rangers brand in a professional manner at all times

DECISION MAKING: *(For example: hiring/firing, disciplinary actions, purchasing decisions, budget decisions, negotiating contracts, etc)*

Please list types of decisions that are made by incumbent without management approval:

-

Please list types of decisions that need to be approved by the individual's Manager:

-

SUPERVISION: *Include position titles for direct and/or indirect reports as well*

List the title of direct reports:

List the title of indirect reports:

FINANCIAL RESPONSIBILITIES:

Total Budget:

Sales Revenue:

REQUIREMENTS/QUALIFICATIONS: *Briefly describe the educational background, licenses, certifications, job-related experience, knowledge, skills or abilities necessary to perform the job and preferred relevant experience. Note, this information will be used to create the job posting.*

Required Qualifications:

- The ideal candidate must be at least 18 years of age and possess previous coaching experience or playing experience
- Candidate must be enthusiastic and energetic while interacting with participants and their parents/guardians

- A successful candidate must demonstrate the ability to clearly communicate basic instructional teaching points of hockey
- Applicants must possess strong communication skills and demonstrate a strong passion for hockey and teaching the game
- Candidates must work extremely well in a team oriented environment

Preferred Qualifications:

- Coaching/Playing experience at the High School, Junior or College level
- USA Hockey Coaching Certification

PHYSICAL DEMANDS AND WORK ENVIRONMENT: *Briefly describe the physical demands (walking, sitting, standing, climbing, lifting, carrying weight, etc.) necessary to perform the essential functions of the position as well as the environment (normal office, warehouse, potential exposures) that the position operates in.*

YES_ /NO_ : *Will this job require operation of a vehicle?
If Yes, what type of vehicle?*

ADDITIONAL INFORMATION:

*The preceding statements are intended to describe the general nature & level of work being performed by people assigned to this job. They are not intended to be an exhaustive list of all duties, functions, responsibilities, and skills required of personnel so classified. MSG reserves the right to modify or deviate from the duties, functions, responsibilities, and skills required of personnel in this job and nothing herein shall restrict MSG management's right to assign or reassign tasks, duties, or responsibilities to this job at any time. **Please Note: When completed, the Job Description may extend to more than two pages.***