



Director of Hockey Operations

Reports to:

Board of Directors

Position Type:

Part-time, full year

Job Overview:

This position is responsible for the administration, coordination, management, supervision, and marketing of all Shoreline Sharks Youth Hockey, Inc. (SSYH) programming, including travel teams, clinics, and all on-ice and off-ice events. This is a hands-on position directly impacting all aspects of the organization and offers the opportunity to build upon the success of SSYH in developing the individual player and competing at the state, regional, and national levels. Achievement is measured by delivering an exceptional, development-focused experience for all members regardless of the level of play.

Responsibilities and Duties:

- Drive key operational activity, including scheduling, working with third-party rink management and leagues and overseeing mission-critical activities such as player registrations and tryouts
- Develop and communicate our portfolio of “products,” which includes travel teams, clinics, leagues, camps, and any additional programming
- Oversee coaching development and recruitment – attend games/practices, coordinate training, serve as a resource for practice planning, and ensure a consistent coaching model that delivers on the organizations player development objectives
- Design and implement a skill development program for travel team goalies and players
- Grow the game, including expanding our Sand Shark and Junior Shark programs
- Financial accountability for all hockey operations. Collaborate with the Treasurer on financial forecasts, tuition/fees, and billing/administrative tasks including accounts receivable
- Ensure compliance with all USA Hockey requirements (rostering, coaching certification, player membership and SafeSport)
- Design and implement marketing strategies to increase enrollment and retention.
- strategic planning to keep the organization relevant and growing
- Seek out new, innovative methods to continually improve SSYH’s people, skills, processes, and practices
- Perform general responsibilities, including attending regular Board meetings, serving as the primary contact for coaches and parents for operations-related issues

A more detailed overview of the position with duties broken out by time of year is available.

Potential Direct Reports

The Director of Hockey Operations is responsible for the oversight and administration of all operational aspects of the organization, he/she can utilize volunteers or suggest alternative approaches (with Board approval) to assist in the execution. Key support roles include:

- Director of Coaching
- Director of Clinics
- Director of Goalies
- Director of Scheduling/Referee Coordinator
- Director of Marketing
- Director of SafeSport

Qualifications

- Experienced hockey individual with high-energy and passion for youth hockey
- Established, well-respected presence and contacts in the CT area hockey community
- Demonstrated history of successful hockey instruction and coaching at various age groups
- Efficient organization and administrative skills with proven ability to follow-through
- Dedicated to professional development through the acquisition of appropriate USA Hockey Coaching Education Program certifications
- Strong computer skills with proficiency in Microsoft Excel and League Management Software
- Excellent communication (oral and written), problem-solving and interpersonal skills
- Demonstrated organizational responsibility (i.e. youth sports, academic or business experience)
- Willingness to work days, evenings and weekends
- Patience to achieve long-term goals

Commitment

The workload will be heaviest during the regular season from August through April. The position will have a reduced workload from May through July.

Compensation

TBD

About the Shoreline Sharks

SSYH is the largest all-girls program in Southern Connecticut with 270+ players registered last season. We have teams ranging from U8 – U19, and players ranging from beginner to Tier II, Our development-first focus, partnerships with Pro Crease Goaltending and IPH, positive culture, and talented team of coaches deliver growth in a fun and challenging environment. Our Learn to Play Clinics and Try Hockey for Free Events are critical in supporting our mission to grow the game. We proudly boast USA Hockey back-to-back Tier II National titles (2017, 2018) and 20 commitments to New England preparatory schools in two seasons of national tournament-bound play.

Learn more at shorelinesharkshockey.com.

Contact

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