

Job Announcement

Director of Hockey Operations



Sun Valley Youth Hockey

Sun Valley, Idaho

The mission of Sun Valley Youth Hockey (SVYH) is to provide a high-quality youth hockey program for all levels of interest, ability, and economic standing. We are seeking a Director of Hockey Operations to be in charge of improving the quality of the hockey program at SVYH from Mites through High School. He/she will have considerable knowledge and experience in hockey and will be charged with growing, leading, and nurturing the SVYH program, mission, and values. This is an opportunity to grow an already existing program into its 'next level' of quality. We have more than 300 kids involved in our hockey program, 2 rinks available, and countless opportunities for growth.

This will be a full-time position for 9 months of the year (and part-time through the other 3 months). The Hockey Director needs to be a high energy individual, promote good social dynamics, possess strong skating and hockey instructional skills, and have experience working with youth and interacting with parents and families. The Hockey Director will be responsible for creating a fun learning environment and effectively work with players of all ages and skill levels. The Hockey Director is hired by and directly reports to the SVYH Board of Directors.

Key Duties Include:

- Provide oversight, education, and development for head coaches and assistant coaches at all levels
- Attend weekly practices for all teams to ensure SVYH is promoting age-appropriate skill development within the Hockey program
- Fill in for coaches throughout the season as needed for all teams
- Examine the viability and implementation of a House league program.
- Develop and manage dryland training for older teams and short-term dryland equivalents for younger teams
- Work closely with the SVYH Registrar, and the Board of Directors. Attend Board meetings and provide reports to the Board
- Attend Idaho Amateur Hockey Association (IAHA) meetings
- Serve as the primary point of contact for families and coaches for any questions/concerns directly related to hockey development
- Seek creative solutions and connections to improve the quality of program
- Manage equipment needs of SVYH
- Work with team managers, coaches, and the registrar/administrator to identify appropriate tournaments. Ensure that teams are attending the recommended number of tournaments per SVYH's guidelines.

- Oversee home tournament operations in conjunction with coaches, managers, and rink managers to include working with officials, game clock, scoring, and scheduling
- Work with players and coaches to ensure culture, values, and codes of conduct of SVYH are being followed
- Represent SVYH and its mission and values
- Communicate with the SVYH community via regular e-newsletters
- Social media coordinator
- Creative solutions for fundraising, in collaboration with the Board

Desired Skills/qualifications:

- Excellent written and oral communication skills
- Demonstrated ability to manage multiple tasks
- Track record of providing excellent hockey club management
- Experience with youth
- Proven attention to detail
- Advanced hockey coaching, skill development, and oversight
- Able to work weekends traveling with teams throughout the season
- Grow the game at younger levels and for females in hockey
- Pass background screening and get required certifications
- Possess the patience and vision to work towards long-term goals
- Willingness to relocate and live in the Sun Valley area
- The ability to communicate with parents and set clear boundaries will be a key role of this person

Salary ranges from \$55,000-\$70,000 depending on experience. Send a cover letter, resume, and reference information by March 11, 2022 in a single PDF file to board@sunvalleyyouthhockey.com