

King's College Graduate Assistant and Hockey Operations

King's College is a member of the UCHC in Wilkes-Barre, PA and is seeking a Graduate Assistant and Hockey Operations candidate.

Responsibilities include:

- In charge of equipment, apparel, inventory and distributing, reordering if necessary
- Recruit, maintain existing relationships and build a rapport with junior organizations/players
- Team travel and food coordinator (prior to season starting)
- Video set up, breakdown and exchanges (Hudl, Instat, and other platforms)
- Pre-game set up, line up sheet to opposing coaches, SID, announcer
- Assisting in daily operations: practice plans, collecting weekly academic reports, organize player meetings for coaching staff... etc
- Team Social Media Updates/Initiative's
- Game manager for home games for the team (meeting officials, opposing team, assisting with timing protocol, organizing any student workers that might be working if any)
- Responsible for team laundry- including daily practice gear and uniforms
- Assisting Sports Information with help at home games if we have conflicts with other sports
- Other duties as assigned by Head Coach and Athletic Director

Requirements:

- Bachelors Degree
- Clear background check including the ability to drive a college van.
- Prior coaching experience- Collegiate or Junior program

Salary and Package Includes:

- Stipend, Meal Plan and Housing

· Please see the Graduate Programs offered at King's College:

<https://www.kings.edu/admissions/graduate/programs>

If interested, please send your resume to Head Coach Tom Seravalli at:
Thomasseravalli@kings.edu