

Head Coach – Concordia University Men's Hockey (NCAA Division III)

Position Summary

Concordia University invites applicants to the position of full-time Head Coach Men's Ice Hockey Team program in the [CUW Athletics Department](#) at the CUW Mequon, WI campus. The purpose of this position is to fulfill the university's mission to help students develop in mind, body and spirit by instructing student athletes, equipping them with strategies and techniques to help them realize success in athletics, academics and social experiences. This position is responsible for the following: the organization, coordination, supervision and implementation of the assigned sports program; the scouting and recruiting players; the well-being and safety of the players. The Head Coach reports to the to the Director of Athletics.

Job Duties & Responsibilities

- Initiate, schedule, coordinate and conduct scheduled practices
- Demonstrate Christian concern for athlete's academic, athletic, social and spiritual development
- Instruct and educate athletes in the sport of ice hockey
- Monitor conduct of athletes in compliance with CU rules and polices
- Ensure supplies, vehicles, food, lodging and other arrangements and/or purchases for program are provided
- Recruit athletes to sports program in coordination with Admission Department and Director of Athletics
- Supervise assistant coaches
- Coordinate with the Director of Athletics in management of home and away contests
- Formulate and administer a budget for sports program and manages expenditures
- Abide by and enforce NCAA and NCHA (Northern Collegiate Hockey Association) policies and procedures
- May perform other duties as assigned

Knowledge, Skills, & Abilities

- Professional communication skills including public speaking
- Knowledge of trends in sport and coaching
- Knowledge of safety equipment and rules and regulations associated with sport
- Demonstrated effective leadership, coaching and recruiting skills
- Excellent organizational abilities, professional written and oral communication skills
- Ability to work independently and maintain a schedule
- Knowledge in the trends of the respective sport
- Available evenings and weekends
- Occasional overnight travel
- Ability to travel with teams to contests, practices pre and post season competition international recruiting travel

- Exhibits a willingness and ability to work with diverse individuals and organizations
- Able to deal with interruptions and work in a fast-paced environment
- Able to present a Christian and professional manner
- Supportive of the mission and values of Concordia University Wisconsin/Ann Arbor and the [Lutheran Church Missouri Synod \(LCMS\)](#)

Education & Experience

- 3-5 years coaching experience -- college or university preferred or closely related work or specific experience, skill set and/or training in area
- Bachelor's Degree in a related field or specific experience, skill set and/or training in area of expertise
- Master's Degree in related field preferred

Compensation & Benefits

This is a full-time, exempt (salary) staff position. The starting wage is dependent upon individual qualifications and experience. Concordia University benefit options include, but are not limited to the following:

- Health, Dental and Vision Insurance
- Personal Spending Account, Flexible Spending Account, and/or Health Savings Account
- Disability and Survivor Plan
- Retirement Pension Plan
- Retirement 403(b) Savings Plan
- Basic Life and Supplemental Life Insurance
- Accidental Death and Dismemberment Coverage
- Critical Illness and Accident Insurance
- Tuition waiver benefits (available for employees and their qualified dependents)

Application Instructions

To receive full consideration, all applicants are asked to complete and submit an online employment application through the [Concordia University Employment](#) page. To begin, please click the *Apply Now* section on the job page and then click the *Apply For This Position* button to begin the application process.

Equal Opportunity Employer

It is the policy of CU to provide equal opportunity to all employees and applicants for employment in accordance with all applicable federal, state, and local laws.

The University will not discriminate against or harass any employee or applicant for employment because of race, color, sex, pregnancy, national origin (including ancestry), citizenship status, physical or mental disability, age, marital status, gender, veteran or military status, predisposing genetic characteristics, domestic violence victim status, or any other characteristic protected by federal, state or local laws.

However, CU is an institution of the LCMS and, to the extent allowed by law, CU reserves the right to give preference in employment based on religion. In addition, preference in holding certain employment positions is given to ordained or rostered ministers of the LCMS. Based on a religious tenet, CU recognizes only male, LCMS ordained Ministers of the Gospel, but recognizes both male and female LCMS Rostered Ministers of the Gospel.

The Human Resources Department has been appointed to manage the equal employment opportunity program, including all equal employment opportunity activities, as required by federal, state and local agencies. If any employee or applicant for employment believes this policy has been violated, he/she must contact the Director of Human Resources.

Concordia University is a HLC accredited, co-educational, liberal arts school offering more than 70 undergraduate majors, over 40 master's degree programs, and 4 doctoral programs. There are also a variety of accelerated evening and e-learning programs.