

**Job Title:** Executive Director – Hockey Club Fairbanks

**Location:** Fairbanks, Alaska

**Job Type:** Full-Time

**About Us:** Hockey Club Fairbanks is a dynamic and community-based youth organization committed to implementing the principles of USA Hockey's American Development Model (ADM). Our organization embraces a player-centric approach, focusing on skill development, age-appropriate training, and fostering a love for hockey as a life-long endeavor.

**Position Overview:** We are seeking a highly motivated and experienced Executive Director to lead our youth hockey organization in alignment with the philosophies of USA Hockey's ADM. The Executive Director will be responsible for overseeing the strategic direction, daily operations, and growth initiatives of the organization, ensuring a holistic and developmentally appropriate hockey experience for our youth players.

**Key Responsibilities:**

1. **Strategic Leadership:**
  - Develop and implement strategic plans in accordance with USA Hockey's ADM principles to advance player development and overall organizational goals.
  - Provide visionary leadership to enhance the long-term athlete development pathway for youth players.
2. **Operational Management:**
  - Oversee day-to-day operations, ensuring the implementation of age-appropriate training modules and skill development programs.
  - Collaborate with coaching staff, volunteers, and board members to align activities with ADM guidelines.
3. **Financial Management:**
  - Work with Board of Directors, and staff, to manage the organization's budget, with a focus on allocating resources for player development, coaching education, and facility enhancements.
  - Seek and secure funding opportunities through grants, sponsorships, and partnerships, supporting the continued implementation of ADM initiatives.
4. **Community Engagement:**
  - Build and maintain positive relationships with parents, players, volunteers, sponsors, and the broader community, emphasizing the player-centric approach of ADM.
  - Represent the organization at community events.
  - Develop and organize community events that promote Hockey Club Fairbanks
5. **Program Development:**

- Enhance and expand youth hockey programs, integrating age-specific training guidelines and developmentally appropriate competition structures.
- Collaborate with coaches to implement ADM best practices in coaching and player development.

**6. Marketing and Promotion:**

- Develop and implement marketing strategies that communicate the organization's commitment to the ADM philosophy.
- Proficient experience with word, excel, google docs and forms, website management and social media platforms to include designing of media releases.

**Qualifications:**

- Bachelor's degree in Sports Management, Business Administration, or a related field, or equivalent work experience. (Master's degree preferred).
- Proven experience in sports organization management or a similar leadership role, preferably with a focus on player development.
- Strong financial acumen with experience in budgeting and fundraising.
- **Excellent communication and interpersonal skills.**
- Knowledge of USA Hockey's ADM principles and commitment to implementing them within the organization.
- Demonstrated ability to work collaboratively with diverse stakeholders.

Salary: DOE

**How to Apply:** Interested candidates should submit a resume, cover letter, and references to [hockeyclubfairbanks@gmail.com](mailto:hockeyclubfairbanks@gmail.com). The application deadline is February 23, 2024.

Hockey Club Fairbanks is an equal opportunity employer