



Assistant Women's Ice Hockey
Coach

Utica University, a small comprehensive college in Upstate New York, is seeking an Assistant Women's Ice Hockey Coach to assist the Head Coach with all facets of a varsity sports program including organizing and planning of all practices and game strategies, training and health education of student-athletes, monitoring academic progress of student-athletes and recruiting of athletes for the Program.

Primary responsibilities include:

Adheres to Utica University Athletic Department philosophy, including knowledge of NCAA rules and regulations. Provides and advises student-athletes of obligations and requirements under said philosophy and NCAA rules and regulations. Plans and runs daily practice sessions and periodic individual training sessions to ensure players are learning team concepts and safety issues while participating in intercollegiate athletics. Monitors players' academic success, providing direction when necessary, including providing for or arranging necessary academic help services. May be required to teach physical education classes each semester as assigned by the Athletic Director. May be assigned out-of-season home game day event management. Oversees designated work-study students to ensure assigned jobs are completed and timesheets are accurate. Manages equipment usage, orders, and maintains uniforms, sticks, pucks etc. Scouts opponents, tape exchange, etc. Assists head coach and Athletic Director with game scheduling, and transportation, and coordinates with Sports Information for team pictures, statistics and highlights. Contributes time and assistance to Booster Club, if appropriate. Recruits prospective student athletes giving them an opportunity to compete and to better themselves as athletes and individuals. Must maintain a clean driving record as defined by University insurance carrier guidelines. Motor vehicle record will be monitored regularly using NYS License Event Notification Service or License Monitor, Inc. for out of state licenses. Will be required to attend van training annually. May perform other related duties as assigned.

Qualifications Include:

Bachelor's degree required. 1-2 years coaching experience preferred. Must have knowledge of NCAA rules and regulations. Knowledge of Women's Ice Hockey. Excellent interpersonal communication skills. Ability to work with diversified group. Strong organizations skills.

Application Information:

To apply, submit a cover letter, resume, and three professional references. Candidates for the position must include in their cover letter how they will advance our institutional values including serving a diverse community.

All application materials must be submitted online at the following link:

<https://utica.peopleadmin.com/postings/4441>

Active consideration of candidates will begin immediately and continue until the position is filled. References will be checked for candidates invited to campus.

Utica University is an affirmative action, equal opportunity employer.