

Position: Hockey Director**Location:** Grundy Ice Arena, Bristol PA**Organization:** Black Bear Sports Group**Job Overview:**

Grundy Ice Arena is looking for a full-time Hockey Director to manage its tier-2 youth hockey club and oversee all related programming, including learn-to-play sessions, house leagues, and mite hockey. The Director will also take on coaching responsibilities for up to two travel teams and will manage all aspects of the club, including personnel.

Key Responsibilities:

1. **Program Management:**
 - Oversee year-round youth hockey programming and staff operations.
2. **Travel Hockey Club Oversight:**
 - Manage player recruitment, selection, and parent communication.
 - Hire, train, and manage coaches, as well as oversee spring tournament teams and tryouts.
3. **Coaching Development:**
 - Develop coaching development program and club culture.
 - Serve as head coach for at least two travel teams and conduct weekly skills sessions.
4. **Scheduling Collaboration:**
 - Work with the General Manager to create ice schedules for hockey programming. Manage league and tournament scheduling.
5. **Programming Initiatives:**
 - Actively develop and schedule clinics, tournaments, camps and additional hockey programming.
6. **Financial Oversight:**
 - Review and approve coaching hours, employee reimbursements, and hockey-related invoices. Work with management team to develop and execute budget.
7. **League Representation:**
 - Act as the designated club representative for league meetings and correspondence.
8. **Player Promotion:**
 - Support affiliate programs and promote players to BBSG's Tier-1 and Junior hockey clubs.

Qualifications:

- Relevant experience in youth hockey management and coaching.
- Strong leadership, communication, and organizational skills.
- Ability to collaborate effectively with staff, parents, and league representatives.

Salary:

- Competitive, based on experience.

Application Process:

Interested candidates should send a cover letter and resume to:
Patrick Choules: pchoules@blackbearsportsgroup.com