

Assistant Coach Women's Ice Hockey



WHY POST?

Post University is a legendary, dynamic, growth-oriented organization of passionate, diverse professionals united in pursuit of life-changing service to countless students. Our “Make It Personal” mission is the driving tenet shaping how we treat students and each other. Post University’s success story is well-positioned to be second to none.

For more than 130 years, Post University has been dedicated to student success, serving thousands of learners across our online, main campus, undergraduate, and graduate programs. We value diverse experiences and perspectives and seek individuals who are passionate about contributing to a collaborative and student-focused community.

Due to Post-specific operational and administrative considerations, the position is not approved to be performed in Alaska, California, Hawaii, or New York. Candidates must be physically located and perform their work from an approved state.

JOB SUMMARY:

The Assistant Coach (Part-Time) Women's Ice Hockey is responsible for helping the Head Coach of Women's Ice Hockey provide leadership, vision, and strategic planning for their Post University Athletic Team. Post University is an NCAA Division II institution and a member of the CACC Conference. **This is a ten-month position on Post U’s campus in Waterbury, CT.**

The main role of the Assistant Coach is to support the head coach with certain responsibilities that can include the following:

ESSENTIAL FUNCTIONS

- Assist the head coach with on- and off-course team coaching, including practice planning and implementation, individual and team coaching, and other duties assigned.
- Assist the head coach in the monitoring of the strength and conditioning programs.
- Assist the head coach with the academic support of current student-athletes, including study hall monitoring, individual academic monitoring and meetings, class checking, and other duties assigned.

- Assist the head coach with on-campus recruiting activities, including prospect evaluation, database management, correspondence, phone calls, and other duties.
- Passed the NCAA recruitment certification test.
- Assist the head coach with planning all aspects of team travel within budgetary limitations.
- Assist the head coach with planning events for fundraising and other special functions within the overall athletic department fundraising and development program framework.
- The successful candidate must be committed to the academic success of student-athletes and their personal growth and social development.
- Additional duties can be assigned through discussions between the head coach, athletic director, and the successful candidate.
- Must possess a valid driver's license and a clean driving record. **Post University uses MVR reporting as part of the candidate screening process.**
- NCAA compliance/eligibility data input/monitoring.

MINIMUM QUALIFICATIONS & COMPETENCIES

To perform this role successfully, candidates must be able to carry out each essential function satisfactorily. The qualifications listed reflect the knowledge, skills, and abilities required. Reasonable accommodation will be provided to enable individuals with disabilities to perform essential functions.

- Bachelor's degree.
- Collegiate coaching and/or playing experience preferred.
- Proven leadership ability.
- Must possess the ability to establish and maintain effective working relationships with staff, student-athletes, and potential recruits and their families.
- Excellent communication, written and oral skills
- Demonstrated commitment to NCAA Division II guidelines and regulations.

NCAA Division I & Division II (Women's Ice Hockey follows both rules.)

Interested candidates should apply at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=c5c0e206-fe6c-4bd3-bf04-2bc56cfc5ded&ccId=19000101_000001&jobId=629288&source=CC2&lang=en_US

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